



**D.A.V. PUBLIC
SCHOOL** CHANDRASEKHARPUR, SAILASHREE
VIHAR BHUBANESWAR-751021.
Phone No.: 0674-2740651, E-mail: davcspur@gmail.com,
Website: www.davcsp.org

**Tender Document
For
Empanelment of Caterer
For Providing
Canteen Services**

Tender Notice No.:DAV(CSP)/CANTEEN/ 1446 /2023, Date: 12.05.2023

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Signature with Agency Seal





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NOTICE INVITING TENDER

No.:DAV(CSP)/CANTEEN/ 1446 /2023

Date: 12.05.2023

Sealed Tenders are invited under Two Bid systems (Part- I: Technical Bid and Part –II: Price Bid) from approved and eligible agencies having an average annual turnover of **Rs.15 (Fifteen) Lakh or more** from Canteen Services during the last three financial years for providing Canteen Services in the campus of DAV Public School, Chandrasekharpur in different locations i.e. **Girls' Hostel & General students in Campus-I and Boys' Hostel in Campus-II.** The Agencies intending to apply must be holding valid licenses under Contract Labour (Regulation & Abolition) Act, 1970, Food Licence and must be registered with EPF, ESI, GST and PAN.

Tender document can be downloaded from the school website www.davcsp.org. Tender shall be accompanied by a non-refundable tender fee of Rs. 100/- (Rupees One Hundred only) to be paid through a Demand Draft drawn on any Nationalised/Scheduled Bank in India in favour of "Principal, DAV Public School, Chandrasekharpur" payable at Bhubaneswar.

Publication of Tender	12.05.2023
Cost of Tender document:	Rs. 100/- in the form of DD (Non Refundable)
Last Date of Issue:	25.05.2023 (at 1.00 p.m.)
Last date and time for submission of Tenders:	25.05.2023 (at 2.00 p.m.)
Date & Time of Tender Opening (Technical bids):	25.05.2023 (at 4.00 p.m.)
Opening of Financial Bid:	Date and Time will be intimated in due course of time.
Earnest Money Deposit (EMD) (Non-Interest Bearing)	Rs.10,000/- (Rupees Ten Thousand only) to be submitted along with the Technical Bid in the form of a Demand Draft drawn on any Nationalized/Scheduled Bank of India in favour of "Principal, DAV Public School, Chandrasekharpur" payable at Bhubaneswar
Bids shall be addressed and sent to:	Principal, DAV Public School, Chandrasekharpur, Bhubaneswar-751021.


12/5/23
PRINCIPAL

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SECTION-I

ELIGIBILITY CRITERIA FOR CATERERS

Sealed tenders are invited under **Two Bid System** (Part-I: Technical Bid and Part-II: Financial Bid) from approved and registered agencies meeting the following criteria:-

1. Must have provided Canteen Services to reputed Government/Autonomous educational institute/Public Sector Undertaking/Hospitals for **at least Three years or more** as on closing date of this Tender. Reputed canteen/catering Caterer may be considered as per the recommendation of the community.
2. Must have Contract Labour License and Food Licence from FSSAI.
3. The Caterer must be a Proprietary/Partnership firm/Limited Company/Caterer/Society legally constituted or registered under the relevant Act.
4. Must be registered with EPF, ESI, and such other Tax Authorities as Income Tax and Service Tax for which the Caterer has to submit necessary documents such as PAN, GST, EPF and ESI Registration etc.
5. Must have an annual turnover of **Rs. 15.00(Fifteen) Lakh** or more for each financial year **only** from **Canteen Services** during the last three financial Years [2019-20, 2020-21 & 2021-22] in the books of Account.
6. Caterer must have successfully carried out the canteen services (preferably in Government/ Autonomous educational institute/Public Sector Undertaking/Hospitals). In this regard, Caterer must submit the **work orders and Performance Certificate** from the serving Institutions / Organizations relating to **last 03 years**.
7. Complete details of clients of the Caterer must be enclosed with the Technical bid; Client(s) address, name of contact person with phone numbers must be listed in the enclosure. Inspection committees will carry out surprise visits to establishments/ mess/dining facilities run currently by the Caterers and their reports will form valuable input for the short-listing process.
8. The Caterer must submit an undertaking that the Caterer has not been blacklisted in any organisation and no case is pending with the police or in court of law against his/her name.

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